



Hub Pen New Account Information

Required fields are indicated with an asterik (*).

For internal use only

Case #

Company ID

Officer Name*

Title*

Email Address*

Telephone #*

Officer Name*

Title*

Email Address**

Telephone #*

Company Name*

Billing Address*

City*

State*

Zip*

Company Phone Number*

Company Fax Number*

Resale Tax Certificate Number (US Customers)

***Please fax us a copy of your Resale Tax Certificate. We will not be able to process orders without your Resale Tax Certificate on file. Secure Fax: 781-535-5095**

Accounting Contact Name*

Accounting Contact Email Address*

Accounting Contact Phone*

Email Address for Invoices:

Email Address for Sales Order Acknowledgements

Email Address for Shipping Notifications

SAGE #

PPAI or PPPC #

ASI #

Buying Group/Parent Company (if applicable):

***Please fax your New Account Information form, Application for Credit form or Credit Card Authorization form and your Resale Tax Certificate (U.S. Customers) to our secure fax line at 781-535-5095.**

***U.S. Customers: We will not be able to process orders without your Resale Tax Certificate on file.**

Email Orders and Artwork: hub@hubpen.com

Secure Fax: 781-535-5095

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